

**Dodge County, State of Wisconsin  
Information Technology  
Wednesday, May 14, 2014**

Minutes of the Wednesday, May 14, 2014 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1<sup>st</sup> floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 pm.

Members Present: Duchac, Maly, M. Bobholz, Houchin, J Bobholz

Members Excused: None

Also Present: Ruth M. Otto, Director of Information Technology, Jim Mielke, County Administrator.

Meeting called to order at 6:00 PM by Supervisor Duchac

Supervisor Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Supervisor Duchac confirms compliance with open meetings law following brief posting report by IT Director.

Supervisor Duchac welcomed new members and explained the role of the Information Technology Committee.

Nominations were opened for the following positions within the Information Technology Committee:

Motion by Duchac, seconded by Houchin to nominate Donna Maly as Chairman of the Information Technology Committee. Motion to close nominations by J. Bobholz, seconded by Houchin and cast of unanimous ballot was carried.

Motion by Maly, seconded by Houchin to nominate Jeff Duchac as Vice Chairman of the Information Technology Committee. Motion to close nominations by Houchin, seconded by Maly and cast of unanimous ballot was carried.

Motion by Duchac, seconded by Maly to nominate James Houchin as Secretary of the Information Technology Committee. Motion to close nominations by Maly, seconded by M. Bobholz and cast of unanimous ballot was carried.

Motion by Duchac, seconded by Houchin to schedule the Information Technology Committee meetings for the third Wednesday of each month at 6:00 PM. Motion carried.

Motion by J. Bobholz, seconded by Houchin, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments.

No Committee Member reports.

The minutes from Wednesday, March 12, 2014 of the Information Technology Committee meeting had two errors that need to be corrected. The minutes reflected the attendance of William Schwartz which was incorrect. Under the Director's Report in the first bullet the final sentence had additional words that need to be cleaned up. Will clean up errors and return the minutes for approval at the June 18<sup>th</sup> meeting.

Under the IT Director's report the following were summarized and reviewed:

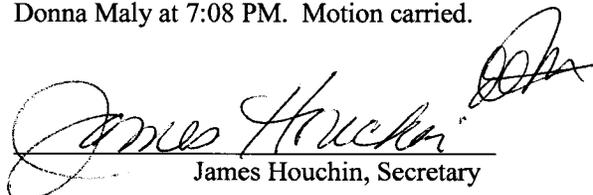
- An update was shared by IT Director Ruth M. Otto on New World. The new test server was now in place to now provide more accurate testing prior to updates and system changes. The 10.2 update is being installed this next week with anticipation of many issues to be resolved. J.Bobholz expressed her concerns on the system and its ability to support the patrol and dispatch areas appropriately. She listed several items that she was aware of not working properly and wanted to understand what was going to be done about it. Duchac and Maly asked if a visit should occur to the Sheriff's Office and a report could be brought back to the Committee in June on what was found. J.Bobholz volunteered to be one to make the visit but it was suggested it was best that Maly be that representative with Ruth Otto.
- An update was provided on the rollout of the Dragon Naturally Speak project in the Health and Human Services department. The initial pilot has gone well and are beginning to plan for further rollout in the department.
- Treasury/Land Information systems RFP received 3 responses. The top two responses are in process of demos and will be scheduled for site visits.
- The Network Core will begin to be worked on and then retested.
- Kronos has moved along, HR build sheets are being worked on and timekeeper choices have been made.

Consideration of the following IT Action Items:

- Resolution to purchase an EMC SAN with an additional shelf for \$65,716. This greater purchase will save the County \$10,000. The resolution will mean purchasing \$30,716 over budget but moving those funds from 1814 where funds sit from 2013. Motion by J.Bobholz, seconded by Duchac. Motion approved.

Suggested next committee meeting date: Wednesday, June 18, 2014 at 6:00 PM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Houchin, seconded by Duchac to adjourn the meeting. Meeting adjourned by Chair Donna Maly at 7:08 PM. Motion carried.

  
James Houchin, Secretary

7.7.14  
Date